

ICMR - NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH
PLOT NO. I-7, SECTOR-39, NOIDA-201301

NICPR/CP/Workshop/2024/2

Date: 05.02.2024

INVITATION FOR QUOTATION

The National Institute of Cancer Prevention and Research, Noida wishes to invite the rates/quotations for the items mentioned in the attachment.

You are requested to submit your quotation as per the following terms & conditions:-

Terms & Conditions:

1. Quotation for the requisite items (list attached), addressed to the "Director, ICMR-National Institute of Cancer Prevention and Research, I-7, Sector-39, Noida" should be submitted to Stores-In-Charge, Stores Section, NICPR, NOIDA, **latest by 12.02.2024.**
2. Only sealed quotation will be considered.
3. Kindly mention the subject "**CP –Workshop Lunch**" & [due date], on the top of envelope.
4. **Quotation received after the last date and time or not in attached format is liable to be rejected.**
5. **Name of items should be provided in format of quotation instead of mentioning "item-1", "item-2", etc.**
6. **Quoted Items should be readily available with the vendor.**
7. **Quotation should have a minimum validity of 03 Months.**
8. Quotation should have the file reference number as mentioned above.
9. The quotation is to be submitted only in the format enclosed. Not acceptable in any other form.
10. **Price should be quoted on the Vender's Letter Head, duly stamped and signed.**
11. In the quotation, Sl. No. and name of the items should be same as per the format enclosed.
12. It is mandatory to indicate the GST number in Quotation as well as in the bill for our information.
13. GST will be applicable as per Gol norms to ICMR-NICPR, Noida. Rates may be quoted with GST@5% against the GST/DSIR Certificate.
14. Quotation should be preferably, typewritten and every correction in the quotation should invariably be signed by the bidder, failing which, the quotation is liable to be rejected.
15. The bidder conditions mentioned in the quotation shall not be binding on ICMR-NICPR, Noida.
16. Vendors may be asked to provide sample of goods/reagents/plastic ware/kits for quality/compatibility before accepting the order. In case the goods are not in conformity with the quality, the order shall stand cancelled.
17. Any dispute concerning any Terms and Conditions of the Quotation and/ or the supply of items, will be subject to Delhi Jurisdiction only.

18. Materials should be delivered within **Four Weeks** at ICMR-NICPR, Noida from the date of issue of purchase order. The liquidated charges @ 0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/ contract value.
19. If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
20. If no response received from your firm by the indicated date, it will be presumed that you are not interested in quoting the rates and no further communication will be made in this regard.
21. Director, ICMR-NICPR reserves the right to reject any or all quotations without assigning any reason.



S.O (Store)
For Director

ITEM LIST

S.no	Schedule	Items/Menu	Sweet Dish	No of Guests	
1	Day 1 (21.02.2024)	Morning Tea / High Tea 11:00 AM	Idli Samber, Tea/coffee/Kinnow	50	
		Lunch 1:15 PM	Matar Paneer, Dal Makhni, Boondhi raita, Roti, Rice, Papad, Salad, Achar, Water- In dispenser and glasses		Gulab Jamun
		Evening Tea 3:45 PM	Tea/Coffee		
2	Day 2 (22.02.2024)	Morning Tea / High Tea 10:30 -11:00 AM	Poha, Tea/Coffee, Banana	50	
		Lunch 1:15 PM	Rajma, Mix Veg, Raita-mix veg, Roti, Jeera Rice, Salad, Achar, Water- In dispenser and glasses		Moog dal halwa
		Evening Tea 3:45 PM	Tea/coffee,		
3	Day 3 (23.02.2024)	Morning Tea / High Tea 10:30 -11:00 AM	Dhokala, Tea/Coffee /Chikoo	50	
		Lunch 1:15 PM	Palak kofta, Dal fry, Pineapple Raita, Roti, Matar Pulao, Salad, Achar, Water- In dispenser and glasses		Jalebi
		Evening Tea 3:45 PM	Tea/Coffee		

Financial Bid Format (On Letter Head)

To,
The Director,
ICMR-NICPR, Noida.

Offer for supply of consumable against NICPR inquiry NO. ICMR-NICPR/..... is under:

S. No.	Items	Name of Brand/ Make/ Model	Unit	Qty. Req.	Quoted Brand & Cat No.	Unit Price	Discounted Price	GST Amount	Price to NICPR (v+vi) or (iv+vi)	Net Price (Qty* Price to NICPR) [(i)*(vii)]
			(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)
1	Item mentioned on page no. 3									
TOTAL PRICE (Including Discount & GST) (INR)										
TOTAL PRICE (in words):										

I/We, the undersigned, hereby declare that:

1. I/We certify that quoted product meets the specification as described in the call for quotation.
2. I/We certify that rate quoted for this product does not exceed the Maximum Retail Price of the product.
3. Items should be readily available with the vendor.

Place:

Date:

Name and Surname:

Signature & Stamp of Bidder